



**Lincoln Land  
Community College**

## **Staff Vacancy Announcement**

Human Resources 217-786-2752 [www.llcc.edu/hr](http://www.llcc.edu/hr)

### **Program Assistant, Open Door Workforce Equity Initiative**

Amazing opportunities at LLCC for a Program Assistant to provide support to students and the Open Door Workforce Equity Initiative program. Enjoy paid spring & winter breaks and 10 vacation days a year! LLCC is a positive, team-oriented environment which provides opportunities for employees to develop their career! For more information and to apply scan the QR code and experience success at LLCC!

As a staff member at LLCC, you can look forward to 22 paid holidays a year, including 2 weeks at the end of the calendar year and one week in March for mid-semester break; 12 Fridays off in the summer; and 2 personal days, 15 sick days, and starting with 10 vacation days per year. LLCC staff, their spouse and qualified dependent children are eligible to use the tuition waiver on credited courses. View all the benefits our employees have on our [website](#).

Salary will be commensurate with education and experience but will be no less than \$34,845 per year with an excellent benefits package.

Employment is contingent upon the successful completion of a criminal background check and drug-screen. The full position description, qualifications and application can be accessed at [www.llcc.edu/hr](http://www.llcc.edu/hr). **This position will be open until filled; however, for guaranteed consideration, applications must be submitted on or before Wednesday, May 17, 2023.**



*Lincoln Land Community College does not discriminate against any student, employee, prospective employee or any other person on the basis of their actual or perceived race, color, religion, sex, sexual orientation, gender, gender identity, national origin, ancestry, age, marital status, physical or mental disability, military status, political affiliation, or any other protected status in its programs and activities. More information may be found at [www.llcc.edu/equal-opportunity](http://www.llcc.edu/equal-opportunity). Inquiries may be directed to the Equal Opportunity Compliance Officer at [EOCO@llcc.edu](mailto:EOCO@llcc.edu).*

*Lincoln Land Community College is a drug-free workplace.*