



City of Naperville
Employment Opportunity

Job Title:	Community Planner – 3505
Closing Date:	When filled
Salary:	\$75,000 - \$83,323 annually, dependent on qualifications
Job Type:	<input type="text"/>
Location:	<input type="text"/> , Naperville, Illinois
Department:	<input type="text"/>

Job Description:

The City of Naperville seeks a highly motivated, energetic Planner who thrives in fast-paced work environments to join our Planning Services Team. The Community Planner is responsible for a wide range of duties which include coordination of development application and site plan reviews, assistance with special and long-range planning projects, preparation of text amendments to existing Zoning Regulations, and support to boards and commissions.

As part of the Planning Services Team, Community Planners have opportunities to upgrade their role into a Senior Community Planner as skills and experience are acquired.

Responsibilities:

Additional responsibilities include representing the division at meetings with developers and other City employees (wherein you will contribute technical planning and zoning comments on development proposals); responding to inquiries from developers, realtors, and other organizations; and leading special studies on topics such as land use compatibility, population trends, neighborhood planning & development, and transportation issues. Support to boards and commissions includes the Planning and Zoning Commission, City Council, Historic Preservation Commission, and the Human Right and Fair Housing Commission.

Qualifications:

Required:

- Bachelor's degree in Planning, or a closely related field
- Minimum of one year of municipal or closely related planning experience
- Ability to clearly communicate technical information to non-technical audiences.
- Valid IL Driver's License

Preferred:

- Master's degree in Planning, or related field

Additional Information:

The City of Naperville, Illinois is a dynamic community of 148,000 residents, conveniently located 28 miles west of Chicago. Various publications have named Naperville as one of the best cities in the United States in which to live. The City has gained national recognition for our family-friendly environment, excellent schools and library system, low crime rate, and vibrant downtown area. It's also a great place to work! Our municipal government employs over 900 dedicated individuals in a wide range of job categories and provides a collaborative working environment, a forward-looking leadership team, and a competitive benefits package.

APPLY ON-LINE AT:

<http://www.naperville.il.us/careers/>

Applications should be completed thoroughly, and resumes will not be accepted in lieu of an application but should be attached to the application. Include all requested education, experience, attachments, and other information when applying. Incomplete applications are subject to rejection. Notifications to applicants will be sent electronically to the email address provided in the application.

THE CITY OF NAPERVILLE IS AN E. O. E.

[CLICK HERE](#) for the City of Naperville's EEOP Utilization Report

The City of Naperville complies with the Americans with Disabilities Act (ADA). Individuals needing accommodations in the recruitment process should notify Human Resources in advance at (630) 305-7066.