

Are you ready to join a passionate community of people who are changing how health care is delivered? A place where you will find a career you love while truly making a difference building healthier communities. If this sounds like you, we would love to have you apply as a **Health Equity Intern, Wellness West** with Medical Home Network (MHN)!

**MHN** is a not-for-profit collaborative that has fundamentally changed how care is delivered. Our proven model of care unites provider communities and diverse healthcare entities around a common goal: to redesign healthcare delivery and transform the way care is managed.

**Wellness West** is part of an Illinois initiative to invest in closing gaps in care and increasing health equity for our state through continuity of care. Wellness West is the coming together of proven, well-respected health care and social service providers on the West Side. Its purpose is to create an unprecedented and uninterrupted continuity of care among hospitals, out-patient care, the social service network and community residents.

#### THE PERKS

- Fun, challenging, and collaborative work environment with passionate colleagues that care deeply about healthcare delivery.
- Recognized as One of the Best Places to Work in Healthcare by Modern Healthcare.
- Competitive benefits program including Medical, Vision, Dental, HSA, FSA, and 401k.
- Fitness reimbursement, commuter benefits, and tuition assistance.
- Great work life benefits- Paid time off, sick time, and 12 paid holidays.
- Hybrid schedule, 2 days on site 3 days remote.

#### THE OPPORTUNITY:

The Health Equity Intern will support the Wellness West operations team in implementing the Wellness West Workforce Program. This program enhances Wellness West's ability to recruit, retain and support the workforce through 1) community health worker recruitment and retention program, 2) support for social determinants of health, 3) professional supervision and support for CHWs, and 4) staff development and training for CHWs.

#### WHAT YOU CAN LOOK FORWARD TO:

- Support the Wellness West operations team in helping to drive initiatives that improve the social determinants of health for Wellness West patients and/or the Wellness West workforce.
- Support the Wellness West operations team in managing and implementing the Workforce Program, which includes but is not limited to:
  - Tracking applicants for the patient and consumer stipend program, ensuring applicants go through training, and connecting applicants with partner organization for interviews
  - Maintain tracking of SDOH spending by budget
  - Assist Training and Referral Managers in implementing clinical supervision programming and tracking participants
  - Assist Training and Referral Managers in developing and coordinating continuing education programming for community health workers
- Research and implement additional initiatives that could advance equity through hiring and building up the workforce within the Westside community, including:
  - Supporting the capacity of grassroots organizations and community health centers to meet the needs of West Side residents

- o Expanding and enhancing the pool of resources available to West Side residents
  - o Building satisfying and sustainable employment opportunities located within the community
- Act as liaison between clinical committees/workgroups and workforce to ensure information in clinical workgroups (hypertension, diabetes, depression) are informed by workforce and workforce is informed by workgroups, ensure workforce receives clinical training as necessary to advance programming
- Collaboration with lead CHW and West Side United
- Provide professional development opportunities such as such career coaching, resume building, peer job shadowing
- Work with the Program Evaluator to gather metrics and report on success of the program to grant funder
- In collaboration with Wellness West team, deliver Race and Health Equity Trainings
- Attend Race and Health Equity Committee meetings
- Support Wellness West operations team on other projects and duties as assigned

#### WHAT YOU'LL NEED TO SUCCEED:

- Bachelor's Degree with a health care, nursing or social work related major or minor preferred, but healthcare experience may be substituted.
- Excellent verbal and written communication skills, including public speaking skills
- Strong computer skills, particularly with the entire Microsoft Office suite, including Word, Excel, Access, PowerPoint , and Outlook
- Excellent client/customer service orientation
- Ability to deal effectively with a variety of individuals and professionals, including patients, clinic staff, physicians, and senior leadership
- Ability to work successfully in a team environment
- Ability to multi-task, prioritize, and work under deadlines
- Proactive, self-directed, and able to approach complex tasks independently
- Familiarity with Chicago's Westside preferred
- Knowledge and experience preferred in the area of Patient Centered Medical Homes
- Familiarity with public health or social work preferred

Medical Home Network is an equal opportunity employer. We evaluate qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability, veteran status, or any other protected characteristic. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.