Mizkan America, Inc.

Job Title: Sr. Cloud & Systems Administrator

Based in Mount Prospect, IL, Mizkan America is a subsidiary of the Mizkan Group, a global, family-owned company that has been Bringing Flavor to Life™ for over 220 years. As one of the leading makers of vinegars, condiments and sauces in the United States, Mizkan America maintains 12 manufacturing facilities that serve the retail, foodservice, specialty-Asian and food-ingredient trade channels. We are committed to following our two core principles: continuously challenging the status quo and delivering only the finest products for our customers. Our leadership seeks out, embraces and implements ideas for improvement from all of its employees. Transparency and accountability are two key factors that drive our company's overall management approach.

We are looking for people who are seeking to deliver their best so that we can deliver ours. Above all, we're dedicated to maximizing the potential of our greatest assets—our team members. That's reflected in our ongoing commitment to recruit, develop, reward and retain our talented, multicultural workforce. We hope to see you as part of our team's future success!

As a Senior Cloud and Systems Administrator, you will be key part of the infrastructure team working with the latest Microsoft cloud services, responsible for day-to-day operations, technical design, planning, implementation, performance tuning and recovery of Mizkan's critical infrastructure. You should have a passion for technology and enjoy the challenge of working on innovative projects.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Responsible for planning, building, configuring, and maintaining Mizkan assets related to our Infrastructure footprint, including servers and networking.
- Manage day-to-day operations of systems.
- Design, development, implement and support of Microsoft tools/services such as Microsoft Teams, M365, Intune, Microsoft Azure, Active Directory, and disaster recovery.
- Lead or participate in key IT projects, such as SD-WAN, datacenter, on-premises infrastructure upgrades, engineering IT/OT networks, etc.
- Work both independently and as part of a team in delivering on time and on budget projects, with little supervision.
- Ensures all technical implementations and support are of the highest quality.

- Manage Azure AD identities, including Single Sign-On (SSO) and Multi-Factor Authentication (MFA)
- Regularly reviews updates and changes to the Azure and M365 environment and communicates any impacts or benefits.
- Coordinates and manages backup and disaster recovery solutions to ensure the availability of organizational resources.
- Analyzes metrics, identifies bottlenecks, optimizes resources and cost.
- Install, configure, troubleshoot and managing network infrastructure, including switches, firewalls, and wireless networking.
- Manage and configure virtual server infrastructure (VMware and Hyper-V).
- Monitor and manage backup software with ability to restore files when needed.
- Develops and maintains documentation, diagrams, and runbooks.
- Manage and liaise with multiple vendors, managed service providers, including offshore teams.
- Work closely with Security Team and ensure systems follow Mizkan policies and best practices.
- 7x24x365 operations - this position will require occasional after hours/weekend/holiday work when systems demand attention or project tasks are scheduled.
- Ability to quickly learn and develop expertise.

EDUCATION, EXPERIENCE, AND QUALIFICATIONS:

- Bachelor's degree in computer science or relevant discipline, or equivalent work experience
- 3+ years' experience working with cloud computing, specifically with Microsoft Azure and Microsoft O365
- 5+ years' hands-on experience in the design, development, migration, hands-on implementation, and support of Microsoft tools/services such as Active Directory, Teams, O365, Intune, Microsoft Azure services and disaster recovery.
- Experience with Cisco/Meraki switching and Palo Alto Firewalls equipment.
- Microsoft Certifications preferred: AZ-900, AZ-104, AZ-700, and MD-102.
- Exceptional customer service, written, and oral communication skills.
- Consistent track record of implementing large-scale and mission-critical system with proven experience in overseeing the design, development, and implementation of software systems, applications, and related products.
- Experience in IP networking, L2/L3 network protocols, LAN/WAN, TCP/IP, DHCP, DNS, routing, QOS, VLAN, ACL, application flow, NAC, and infrastructure cabling.
- Strong understanding of M365 and Azure security features.
- Good project management skills.
- Exceptional advanced troubleshooting skills
- Ability to synthesize and simplify complex problems and systems.
- Experience developing automated methods to mitigate and remediate network events and minimize operational complexity.

- Willingness and passion to work in a hands-on manner with complex technical challenges.
- Excellent interpersonal skills that generate respect and trust from peers and stakeholders.
- Strong documentation skills and keen attention to detail.
- Able to travel to remote sites for support or project work (up to 20%).
- Available nights and weekends as needed for on call shifts.
- Self-motivated with the ability to work with minimal supervision.