

POSITION DESCRIPTION

Position Title: Part-Time Peer Support Coordinator

Department: Independent Living

BASIC FUNCTION:

Access Living seeks a Part-Time (20 hours a week) Peer Support Coordinator as a key member of the gun violence support program team. They are primarily responsible for supporting survivors of gun violence through peer support. The Peer Support Coordinator will facilitate peer support groups for people who have become disabled through gun violence. This position will also work with peer facilitators that will run or co-run support groups for specific identity groups (e.g. youth who are disabled by gun violence). In addition, the Peer Support Coordinator will also help individuals understand Independent Living Philosophy, disability awareness development, and advocacy. For this role, it is imperative that the Peer Support Coordinator and Peer Facilitators build relationships with service providers, community organizations, hospitals, city officials, and more to better serve the directly impacted individuals. Internally, the Peer Support Coordinator will work with Access Living's independent living and advocacy department to better support individuals.

SPECIFIC DUTIES:

- Provide feedback and implement Access Living's gun violence survivor peer support program.
- Meet with newly diagnosed survivors and those re-engaging in the community. Talk through the survivors' concerns and assess their peer support needs.
- In conjunction with Gun Violence Independent Living Navigator, assist survivor/consumer with learning the ins-and-outs of transitioning back into the community after leaving rehab.
- Manage peer facilitators (compensated) who will run or co-run specific identity-based peer support groups (e.g. youth who have become disabled by gun violence).
- Attend/facilitate peer-led support groups, as needed.
- Document work as required through data entry, quarterly reporting, time tracking logs, and intake forms.
- Attend external/internal meetings as assigned.
- Attending training as assigned.
- Other duties as assigned.

EDUCATION AND TRAINING:

Bachelor's degree, certificate(s) or **equivalent experience preferred** in community development, racial justice, or a similar field. Must have established community networks within the city of Chicago. Familiarity with how structural racism, poverty, homophobia, xenophobia and other forms of oppression affect disabled people of color. Familiarity with community dynamics related to communities directly impacted in the city of Chicago.

EXPERIENCE:

Lived experience as a disabled person of color who is a gun violence survivor highly preferred. Working with communities of diverse backgrounds. Familiarity with facilitating support groups and 1:1 support. Trauma Informed. Comfort with talking 1:1 or in-group settings.

PHYSICAL DEMANDS:

Ability to travel within state; will need to travel out of state on occasion.

EQUIPMENT OPERATED:

Computers, copier, scanner

WORKING ENVIRONMENT:

Access Living operates under a hybrid office plan.

PROFESSIONAL AFFILIATIONS:

Associations to which incumbent may be required to belong: None

NO. OF EMPLOYEES DIRECTLY SUPERVISED:

None – however, the position will work with compensated peer facilitators.

STARTING SALARY RANGE: Between \$24 to \$25.50 per hour

SUPERVISED BY: Katie Blank

How to apply: You must email a cover letter and resume':

Attention to both, Katie Blank kblank@accessliving.org and Candace Coleman ccoleman@accessliving.org