Logistic Coordinator: Orland Park IL. Coord activities of transp comp. Monitor compl w/regs. Bank deposits. Resolve complaints re transp services. Clerical & admin functions: drafting corresp, sched apts, org, maintain paper & electronic files, prov info to clients, employees, drivers-operators. Enter info into database. Op office eqpt. Prep docs for accountant. Vocational degree (secondary education) in logistics or foreign equivalent. Res: Katandy Services Company, exigency@comcast.net