



**Lincoln Land
Community College**

Staff Vacancy Announcement

Human Resources 217-786-2752 www.llcc.edu/hr

Recruitment Specialist

Do you have a passion for higher education? LLCC is searching for a new Recruitment Specialist who will recruit new students to the college through visits to high schools, businesses and organizations. They will also develop and implement events, tours and programs.

As a staff member at LLCC, you can look forward to 23 paid holidays a year, including 2 weeks at the end of the calendar year and one week in March for mid-semester break; 12 Fridays off in the summer; and 2 personal days, 15 sick days, and starting with 15 vacation days per year. LLCC staff, their spouse and qualified dependent children are eligible to use the tuition waiver on credited courses. LLCC is a positive, team-oriented environment supportive of staff development. Experience success at LLCC! You can view all benefits at www.llcc.edu/hr.

Starting salary is likely to be between \$48,854 and \$56,289 per year with an excellent benefits package. The person hired into this position will be placed within this range based on education, training, experience, and skills.

This position will be open until filled; however, applications must be received on or before May 12, 2024, to be considered during the initial review window. Interviews for this position are anticipated to begin the end of May with an anticipated start date end of June.

LLCC strives to create an inclusive workplace and environment for our students, faculty, and staff. We are seeking applicants from all backgrounds and experiences to ensure we create a diverse workforce and learning environment.



Lincoln Land Community College does not discriminate against any student, employee, prospective employee or any other person on the basis of their actual or perceived race, color, religion, sex, sexual orientation, gender, gender identity, national origin, ancestry, age, marital status, physical or mental disability, military status, political affiliation, or any other protected status in its programs and activities. More information may be found at www.llcc.edu/equal-opportunity. Inquiries may be directed to the Equal Opportunity Compliance Officer at EOCO@llcc.edu.

Lincoln Land Community College is a drug-free workplace.