



Intercollegiate Athletics Assistant Athletic Trainer

Eastern Illinois University is seeking an Assistant Athletic Trainer. The Assistant Athletic Trainer reports to the Assistant Athletic Director for Health, Safety and Performance. This position is responsible for assisting the Director in providing Athletic Training services to all student-athletes, within the guidelines, rules and regulations of Eastern Illinois University, the Ohio Valley Conference and the NCAA. This position requires certification through the NATA and licensure with the State of Illinois. This position will have primary responsibilities with football and men's and women's golf.

The Assistant Athletic Trainer supports the Assistant Athletic Director for Health, Safety and Performance in the following:

- Support the Mission and Core Values of the Department
- Maintain Student-Athlete records; comply with confidentiality and privacy guidelines of FERPA and HIPAA
- Maintains and organizes the Athletic Training Rooms and participates in their planning and development
- Responsible for full compliance with University, Department and NCAA regulations
- Maintains medical, insurance and rehabilitation records according to established policies
- Carries out effective and proven methods of prevention, treatment and rehabilitation
- Effectively communicates with all parties relative to injuries and illness
- Works in conjunction with the EIU Insurance Office in supplying accurate information to coordinate claims and payment
- Assist in the implementation of the Substance Abuse Program
- Collaborate on development of a responsible budget for their Unit
- Responsible for the efficient use of all Department resources
- Collaborate with Athletic and University support units to ensure Student-Athlete health, safety and well-being
- Committed to ongoing professional development and lifelong learning
- Perform other duties as assigned by the Director of Athletics

Qualifications

Master's degree required in Athletic Training or related field. NATA certified and Illinois License (or eligible) required. Experience in college athletics preferred. Experience working effectively and cooperatively with student-athletes, coaches and staff. Strong interpersonal skills are preferred.

Application

To apply for this position, please submit a letter of application, resume, and contact information for a minimum of 3 references to <https://apply.interfolio.com/173027>. For questions regarding this search, contact Mark Bonnstetter, Search Committee Chair, at mdbonnstetter@eiu.edu.

Salary and Benefits

Range: \$3,750 - \$3,833.25/month

This is a 12-month position eligible for the following benefits:

- **Comprehensive Medical Coverage:** Competitive employee insurance premiums with flexible plan options.
- **Vision Insurance:** Vision coverage is included with medical at no cost.
- **Dental Insurance:** Dental plans available to meet your needs.

- **Retirement Benefits:** Participation in the State University Retirement System, which includes medical insurance benefits upon retirement.
- **Tuition Waivers:** Opportunities to pursue educational goals through tuition waivers for employees and dependent children.
- **Generous Paid Time Off:** Up to 12 paid holidays annually, plus earned vacation and sick time.

For more information on our employee benefit programs, please visit [EIU Employee Benefits](#) webpage.

Diversity and Inclusion: Eastern Illinois University is committed to fostering a learning community where all members feel welcomed and valued. The university provides equality of opportunity in all areas of campus life and we strive to recognize and appreciate the unique value of our students, faculty, and staff. Every member of campus has the right to learn and work in an environment free of discrimination and harassment, and beyond that, our goal is for all members of our community to develop a strong sense of belonging to Eastern Illinois University.

The University and Community: Eastern Illinois University takes pride in creating a warm, welcome environment for all faculty, staff and students. Established in 1895, EIU boasts a rich, tradition of preparing students for their personal and professional goals. A traditional regional residential institution, EIU offers a superior education at a relatively low cost while consistently earning high rankings and distinctions for its affordability, academic program quality, career placement rates, campus safety, online degree options, student support, and sustainability initiatives. EIU focuses on individualized attention and superior student relationships, and has earned recognition as the highest-ranking independent public regional university in Illinois and a place among the Midwest's top public regional universities according to *U.S. News and World Report*. Eastern offers faculty a wide range of research and public service activities. EIU hosts more than 175 student organizations on campus, and offers a variety of cultural events, NCAA Division I athletics, and active research opportunities for its students to enjoy and to thrive. EIU has become recognized for providing the resources of a large institution while creating the kinds of individual relationships that support student and alumni success.

The University is located in East Central Illinois, combines the benefits of a community of 20,000 with access to several large cities, including Chicago, St. Louis, and Indianapolis.

Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer - minority/female/disability/veteran - committed to achieving a diverse community