

VIVACITY INFRASTRUCTURE GROUP

JOB TITLE

Project Accountant

COMPANY

eX² Technology

FSLA STATUS

Exempt

eX² Technology is seeking a Project Accountant who thrives at the intersection of finance and field operations to join our team. Our ideal candidate will bring strong job-cost accounting skills, disciplined attention to detail, and the ability to communicate clearly with project managers, billing and leadership.

In return, we offer competitive pay with an excellent benefit package including paid time off, company matching 401(k) plans and medical, dental, vision and life insurance options along with professional development and career advancement opportunities in a growing technology-driven industry.

WHAT DOES A TYPICAL DAY LOOK LIKE?

Project Financial Management

- Serves as the financial backbone for active construction projects – bridging field operations, project management, and corporate accounting to ensure that every dollar of cost, billing and revenue is tracked accurately from initiation to close-out.
- Own job-cost reporting for assigned projects, ensuring costs, commitments, and revenue are captured in real time.
- Partner with project managers to review budget-to-actual performance and cost forecasts.
- Prepare monthly Work-in-Progress (WIP) schedules and revenue recognition support in accordance with GAAP.
- Validate change orders, subcontractor invoices, and project accruals.
- Translate project schedules and field progress (from Site Tracker or equivalent tools) into accurate cost-to-complete forecasts and WIP updates.

Billing & Cash Flow

- Own billing and receivables of assigned projects, coordinating closely with project managers and clients to ensure accuracy and timeliness
- Support billing team with milestone invoicing, retention tracking, and customer documentation.
- Verify billing data by checking for errors and making necessary corrections
- Coordinate with AP to align vendor invoices to project budgets and PO structure.
- Investigate and resolve billing disputes by communicating with customers directly or working with other departments to gather information and find solutions.
- Monitor collections status and flag potential issues early to management.

Reporting & Systems

- Assist in integrating Sitetracker (project management) and Acumatica (ERP) data for project reporting.
- Generate dashboards summarizing cost, revenue, and margin trends by project.
- Contribute to process improvements that strengthen job-cost accuracy and data integrity.
- Participate in system enhancement projects and help streamline workflows between field reporting and accounting.

JOB REQUIREMENTS

Education

- Bachelor degree in Accounting, Finance, Construction Management, Engineering or a related discipline or an equivalent combination of education and experience.

Experience

- 3 - 5 years of experience in a construction, telecom, utilities or project-based environment, including 2 – 3 years of project administration
- Experience with Acumatica ERP and/or Sitetracker strongly preferred. Familiarity with other ERP's (Viewpoint, Sage, Dynamics) a plus.
- Prior project accounting experience strongly preferred.

Skills/Knowledge/Abilities

- Advanced Excel proficiency and comfort with data analysis. Understanding of how to structure data. Strong command of Pivot tables and lookups. Ability to build a financial model. Experience with Power Query and dynamic arrays is a plus.
- Comfortable communicating with both field teams and finance leadership; ability to shift between technical and financial language.
- Critical thinking, with a strategic approach to problem solving.
- Experience with a data modeling/analysis program such as Power BI or Tableau.
- Invested in project progression and what is driving their financial performance. Motivated to understand why costs vary.
- An extremely high sense of urgency and ability to work in a fast-paced, ever-changing environment.

To view the full job description, please go to: <https://ex2technology.com/project-accountant-naperville>

About Vivacity Infrastructure Group

Vivacity Infrastructure Group designs, develops and deploys comprehensive fiber optic, wireless and related network infrastructure using a variety of unique partnerships and business models designed to meet the strategic needs and economic goals of all project stakeholders. Vivacity has two operating divisions – eX² Technology and Vivacity Networks. Together, we are Transforming America's Infrastructure – One Partnership at a Time™. Come join us!

www.vivacitygroup.com

About eX² Technology

eX² is a single source solution for those seeking to build, scale or future proof their communications infrastructure. eX² specializes in fiber design-build-maintain services and network asset commercialization to maximize customer revenue potential and accelerate broadband expansion throughout the nation.

We are comprised of technologists, business experts, engineers, construction professionals, project managers and marketing experts with a broad and diverse collection of disciplines and specialties. We deliver a robust offering of project services that are uniquely tailored to our clients' telecom needs.

Vivacity Infrastructure Group is a proud Equal Employment Opportunity employer. All qualified applicants will receive consideration for employment. We celebrate diversity and do not discriminate based on race, religion, color, national origin, sex, sexual orientation, age, veteran status, disability status, or any other applicable characteristics protected by law.