



## Intercollegiate Athletics Assistant Athletic Trainer Position Announcement

Eastern Illinois University is seeking an Assistant Athletic Trainer. The Assistant Athletic Trainer reports to the Assistant Athletic Director for Health, Safety and Performance. This position is responsible for assisting the Director in providing Athletic Training services to all student-athletes, within the guidelines, rules and regulations of Eastern Illinois University, the Ohio Valley Conference and the NCAA. This position requires certification through the NATA and licensure with the State of Illinois. This position will have primary responsibilities with football and men's and women's golf.

### **The Assistant Athletic Trainer supports the Assistant Athletic Director for Health, Safety and Performance in the following:**

- Support the Mission and Core Values of the Department
- Maintain Student-Athlete records; comply with confidentiality and privacy guidelines of FERPA and HIPAA
- Maintains and organizes the Athletic Training Rooms and participates in their planning and development
- Responsible for full compliance with University, Department and NCAA regulations
- Maintains medical, insurance and rehabilitation records according to established policies
- Carries out effective and proven methods of prevention, treatment and rehabilitation
- Effectively communicates with all parties relative to injuries and illness
- Works in conjunction with the EIU Insurance Office in supplying accurate information to coordinate claims and payment
- Assist in the implementation of the Substance Abuse Program
- Collaborate on development of a responsible budget for their Unit
- Responsible for the efficient use of all Department resources
- Collaborate with Athletic and University support units to ensure Student-Athlete health, safety and well-being
- Committed to ongoing professional development and lifelong learning
- Perform other duties as assigned by the Director of Athletics

### **Qualifications**

Master's degree required in Athletic Training or related field. NATA certified and Illinois License (or eligible) required. Experience in college athletics preferred. Experience working effectively and cooperatively with student-athletes, coaches and staff. Strong interpersonal skills are preferred.

### **Application**

To apply for this position, please submit a letter of application, resume, and contact information for a minimum of 3 references to <https://apply.interfolio.com/173027>. For questions regarding this search, contact Mark Bonnstetter, Search Committee Chair, at [mdbonnstetter@eiu.edu](mailto:mdbonnstetter@eiu.edu).

### **Salary and Benefits**

Range: \$3,750 - \$3,833.25/month

This is a 12-month position eligible for the following benefits:

- **Comprehensive Medical Coverage:** Competitive employee insurance premiums with flexible plan options.
- **Vision Insurance:** Vision coverage is included with medical at no cost.
- **Dental Insurance:** Dental plans available to meet your needs.

- **Retirement Benefits:** Participation in the State University Retirement System, which includes medical insurance benefits upon retirement.
- **Tuition Waivers:** Opportunities to pursue educational goals through tuition waivers for employees and dependent children.
- **Generous Paid Time Off:** Up to 12 paid holidays annually, plus earned vacation and sick time.

For more information on our employee benefit programs, please visit [EIU Employee Benefits](#) webpage.

**Diversity and Inclusion:** Eastern Illinois University is committed to fostering a learning community where all members feel welcomed and valued. The university provides equality of opportunity in all areas of campus life and we strive to recognize and appreciate the unique value of our students, faculty, and staff. Every member of campus has the right to learn and work in an environment free of discrimination and harassment, and beyond that, our goal is for all members of our community to develop a strong sense of belonging to Eastern Illinois University.

**The University and Community:** Celebrating more than 130 years of excellence, Eastern Illinois University (EIU) is a fully accredited, comprehensive regional residential institution located in Charleston, Illinois—ideally positioned between Chicago, St. Louis, and Indianapolis. The University is known for its individualized attention, supportive relationships, and exceptional outcomes, including high graduation, retention, and career placement rates. Academically, EIU combines personalized learning with nationally respected programs. Small class sizes allow for close mentorship from distinguished faculty, while innovative undergraduate and graduate programs and firsthand opportunities prepare students for meaningful professional and personal growth. Campus life at EIU is vibrant and community oriented. The University features more than 50 buildings within walking distance, extensive recreational facilities, and more than 200 student organizations including NCAA Division I athletics, and 20+ fraternities and sororities. Cultural life thrives at the world-renowned Doudna Fine Arts Center and the Tarble, which bring exceptional artistic and performance experiences to campus and the region. Students, faculty, and staff enjoy the close-knit atmosphere of a classic college town with convenient access to shops, dining, and outdoor recreation—alongside robust service opportunities coordinated through EIU’s Office of Civic Engagement and Volunteerism. With its strong alumni network, sustainability efforts, and deep commitment to student success, Eastern Illinois University offers an exceptional environment to live, learn, and work.

Eastern Illinois University provides equal opportunity in education and employment for all students, applicants for employment, and employees. Discrimination based upon race, color, sex, religion, age, national origin, ancestry, marital status, disability, veteran status, sexual orientation, gender identity, or any other basis of discrimination precluded by federal and state statutes, is strictly prohibited.

The University further commits to a program of affirmative action as prescribed by statute to employ, and advance in employment, qualified individuals with a disability and qualified protected veterans (disabled veterans, recently separated veterans, active-duty wartime veterans, and Armed Forces service medal veterans).