

# Kubota Engine America

**JOB TITLE:** Remanufacturing Program Manager  
**DEPARTMENT:** Service Engineering  
**REPORTS TO:** Director, Service Engineering  
**FLSA STATUS:** Exempt

## Job Description Summary

The Remanufacturing Program Manager will oversee the entire remanufacturing process, from product selection to the delivery of remanufactured units. This role involves strategic planning, cross-functional leadership, and process optimization to ensure that the remanufacturing program meets quality standards, cost targets, and environmental objectives.

## Duties and Responsibilities

- Provide growth-oriented leadership to enhance the profitability of product selection and offerings.
- Develop and implement strategic plans for the remanufacturing program, aligning with company objectives and market needs.
- Collaborate with procurement, engineering, production, and quality assurance teams to optimize remanufacturing processes.
- Manage the product lifecycle from core return to remanufactured product delivery, ensuring timely and cost-effective production.
- Establish and maintain relationships with suppliers and vendors for sourcing high-quality components and materials.
- Monitor industry trends and customer feedback to drive continuous improvement in the remanufacturing program.
- Ensure compliance with environmental regulations and company policies throughout the remanufacturing process.
- Lead continuous improvement initiatives to boost productivity, reduce costs, and enhance product quality.
- Prepare and manage the remanufacturing program budget, including cost analysis and reporting.
- Lead, motivate, and develop a team of professionals to achieve program goals and cultivate a culture of excellence.
- Communicate effectively with stakeholders at all levels, including presenting program updates to senior management.

## Authority

Oversight of the Remanufacturing Program staff

## Job Knowledge, Skills, and Abilities

- Strong understanding of customer service concepts and techniques, with a commitment to meeting or exceeding customer expectations.
- Proven ability to achieve results despite challenges, utilizing available resources and leveraging relationships effectively.
- Demonstrated leadership skills with experience managing cross-functional teams.
- Strong project management skills, with a successful track record of delivering projects on time and within budget.
- Ability to utilize CAD software as needed for design and engineering validation.
- Excellent communication, negotiation, and interpersonal skills.
- Knowledge of lean manufacturing principles; Six Sigma certification is a plus.
- Proficiency in ERP systems and Microsoft Office Suite.
- Ability to thrive in a fast-paced and dynamic environment.
- Passion for sustainability and environmental conservation.

## Education and Training

- Bachelor's degree in Engineering, Business Administration, or a related field; Master's degree preferred.
- Minimum of 5 years of experience in remanufacturing, manufacturing, or program management within a related industry.

## Physical Demands

- Sitting for long periods of time with some walking, stooping, bending, and reaching
- Frequent pushing and pulling of objects
- Dexterity to make fast, simple, repeated movements of the fingers, hands, and wrists
- Movement by holding, turning, and grasping of objects
- Reaching by extending hands in any direction

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- Feeling temperature, shape, or texture by means of senses in skin
- Ability to drive a car and travel by air
- Regular lifting and/or moving up to 50 pounds
- Ability to hear normal conversations on phone or in person
- Ability to see more than 20 feet
- Ability to see color and see/read computer screen

## Work Environment

- Work is performed in an office environment. Noise level is moderate
- Exposure to engine testing labs. Noise level ranges from moderate to very loud
- Limited exposure to the warehouse. Limited exposure to temperature variations when shipping doors are open
- Regular exposure to vibration and gases, and proximity to moving mechanical parts
- Handling of potentially dangerous chemicals or other substances, dangerous equipment, and tools
- Work produced is subject to precise measures of quality and quantity
- While traveling, will experience noise and comfort levels common to automobiles and airplanes
- Follow safety guidelines and department and corporate policies and procedures

## Tools and Equipment

- Computer and other general office equipment
- Eye and ear protection required while working on engines
- Steel toed shoes are required in specific areas
- Safety Vests to be worn in non-office areas

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The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor/  
Manager: \_\_\_\_\_

Date: \_\_\_\_\_