

Job Title: Compounder

Date: 4/15/2022

Classification

Non-Exempt

Directly reports to: Compounding Supervisor

Indirectly reports to: Compounding Manager

Job Summary:

Batch makers are responsible for verifying ingredients according to a provided formula and then blending those ingredients to create an approved batch for filling.

Responsibilities:

- Promote and adhere to safety rules and guidelines for all work processes.
- Perform all operations required to complete batches for use in production
 - these operations include: weighing items, adding ingredients, following instructions, logging data, interfacing with support systems, verifying quality, and mixing elements together
- Monitor batches for quality and report any issues to supervisors and or management
- Work closely with lab staff to ensure batches are in spec and on time.
- Maintain a clean and welcoming workplace that complies with current good manufacturing practices standards, 5S requirements and other established best practices
- Actively contribute to the continuous improvement of our operations.

Experience:

- 2+ years of experience (consumer packaged goods) as a compounder or blender
preferred but not required
- Experience working in a chemical blending environment and knowledge of cGMPS.
- Demonstrated track record of integrity + work ethic

Requirements:

- Candidates should have the ability to stand for a minimum of 11 hours a day, performing manual duties
- Must be able to lift 50-100 lbs. and pour 50-pound containers of materials regularly
- Must be flexible to work weekends and overtime when needed
- Ability to communicate effectively both written and orally in English
- Strong attention to detail
- Willingness to learn and ability to adapt to a changing environment

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.