



Quality Inspector

Manufacturing

Position: Quality Inspector

Industry: Toiletry / Personal Care Manufacturing

Employment Type: Full-Time

Department: Quality Control

Position Summary

The Quality Inspector is responsible for inspecting raw materials, products, packaging, and production processes to ensure they meet company quality standards, customer specifications, and Good Manufacturing Practices (GMPs). This position requires strong attention to detail, accurate documentation, and the ability to identify and report quality issues in a timely manner.

Essential Duties and Responsibilities

- Inspect finished toiletry and personal care products for quality, appearance, consistency, and proper packaging.
- Perform in-process inspections throughout the production line.
- Check products for defects, contamination, labeling errors, incorrect quantities, or packaging issues.
- Verify product specifications, lot numbers, labels, dates, and other required information.
- Collect product samples for testing and quality evaluation as required.
- Follow established GMP, safety, sanitation, and quality-control procedures.
- Complete inspection forms, quality records, and production documentation accurately.
- Identify, document, and communicate quality concerns to Production and Quality Management.

- Place products on hold when quality standards are not met, following company procedures.
- Assist with investigations of quality issues and corrective actions.
- Maintain a clean, organized, and safe inspection area.
- Follow all company policies and procedures regarding safety, attendance, confidentiality, and employee conduct.
- Perform additional quality-control duties as assigned.